

EMERGENCY PROCEDURES

EMERGENCY CLOSING OF SCHOOL

DO NOT CALL THE SCHOOL about weather-related issues. Information regarding closing of schools and cancellation/postponement of activities will be announced over TV and radio stations.

FIRE DRILLS

- Fire drills are held throughout the year without advance notice.
- The sounding of an electric buzzer is the signal to vacate the building for practice or because of a fire.
- Students must leave their respective classrooms, walking rapidly but not running, in a quiet manner.
- Teachers will provide specific instructions for fire drills.
- Students must clear the building, report to the designated area, and return to the building **ONLY** when the “all-clear” signal is given by authority and the drill is completed.

BATHROOM USE

Time on task is essential for success. Students should make every effort to use the restroom before or after class. Restroom use during class time will only be allowed for an emergency.

FOOD AND DRINK

No food or open drink shall be allowed in the classroom areas.

STUDENT APPEARANCE

The student dress code is established to teach students the importance of grooming and hygiene, to instill discipline, to prevent violence and disruptions in the education environment, to avoid safety hazards and to teach students respect for themselves. Student must be wearing their uniform when they enter the building.

Siatech MYcroSchool requires that all students wear the school authorized uniform. **It is the student, or parent/guardian responsibility to purchase the required uniform. It is not the school's responsibility to provide uniforms to the students.**

All students- male and female- must wear khaki /tan pants, khaki/tan walking (Cargo) shorts (touching the knee) or khaki/tan capris and a collared navy blue polo (3 buttons) shirt. Pants must be worn with a belt.

Short shorts that are not at the knee, skirts, jumpers, skorts, leggings or dresses are not permitted. Hoodies are permitted but must not be worn in the building. If a student is caught wearing a hood in the building, they must lock it up.

Clothing must be the appropriate size for each student, not oversized or undersized. The waist of the pants shall be worn so that the waistband is worn at the waist and not below the waist. **Baggy/saggy pants are NOT allowed.**

Students will not be allowed to remain in classrooms or at the school in clothing that is inappropriate or otherwise unsafe, offensive, or disruptive to instruction and/or work. Consequences for inappropriate clothing range from a simple change of clothing to student suspension and/or expulsion from school depending on the specific infraction of school policy.

Footwear: Shoes must be safe and appropriate. You may not wear flip flops, bedroom slippers or shoes with wheels. A manufacturer's logo/image is acceptable.

You May Not Wear:

- Outer garments or accessories (such as backpacks, jewelry, and purses) which have slogans, signs, images, or symbols that:
 - Promote drugs, alcohol, tobacco, gang identification, weapons, or lewd sexual behavior.
 - Denigrate or promote discrimination for or against an individual or group based on age, color, disability, national origin, sexual orientation, race, religion, or gender.
- Hats, headgear, bandanas, satin sleep caps, bonnets, or other head coverings, except when approved by the principal/designee.
- Jewelry or accessories that may be used as weapons, such as chains, spiked jewelry, or arm bands.
- Combs, curlers, or hair picks
- Sunglasses inside the school building